

**King County Fire District 44  
Board of Commissioner Meeting  
January 26, 2010**

**I. Meeting Called to Order.** Commissioner James Farrell called the regularly scheduled meeting of the board of commissioners to order at 18:25 hours.

Present from District 44

Commissioner James Farrell  
Commissioner Robin Mauro  
Commissioner Frederick Heistuman

Commissioner Andy Benedetti and F. Dan Bjurstrom had excused absences.

Also present were Chief Smith, Deputy Chief Mike Barlow, Project Manager Mike Stankus, and District Secretary Pamela Ratcliffe.

Union Representative: None.

The meeting was held at District 44, Station 95, 32316 148<sup>th</sup> Ave SE, Auburn, Wa. 98092.

**II. Pledge of Allegiance.** Commissioner James Farrell led those in attendance in the Pledge of Allegiance.

**III. Approval of Agenda.** Commissioner Robin Mauro made a motion to approve the agenda. Commissioner Frederick Heistuman seconded the motion. The motion carried.

**IV. Consent Agenda.** Commissioner James Farrell called for approval of the consent agenda, which includes minutes of January 12, 2010 and the vouchers. Commissioner Frederick Heistuman made a motion to approve the consent agenda. Commissioner Robin Mauro seconded the motion. The motion carried.

**V. Account Balance Report.** Finance Committee requested for 2/8/10, 10:00AM. Draft budget review for 2010.

REVIEW DATE: January 26, 2010

FOR VOUCHER PERIOD: January 16, 2010 – January 31, 2010

Voucher Payroll	14,221.00		
Vouchers 56153-56277	65,098.66	79,319.36	
Online Payroll		114,154.85	
<b>Total Operations Processing</b>			193,474.21
Bond Vouchers 01075-01080	81,228.38		
<b>Total Bond Processing</b>			81,228.38
Expense 17			
<b>Total 17 Expense Processing</b>			
<b>Operations &amp; Bond</b>			<b>274,702.59</b>

## VI. Budget Expenditure Report.

As of January 31, 2010	YTD	Budget	Spent	Remaining
44 Capital	\$ 1,797.57	\$ 379,693.00	0.47%	99.53%
44 Operating	\$ 112,800.76	\$ 1,077,646.00	10.47%	89.53%
44 Payroll	\$ 208,480.97	\$ 2,415,187.13	8.63%	91.37%
44 Volunteer Operating	\$ 5,785.39	\$ 27,500.00	21.04%	78.96%
44 Volunteer Payroll	\$ 19,969.00	\$ 179,000.00	11.16%	88.84%
44 Transfers Out	\$ -			
<b>Mountain View F&amp;R</b>	<b>\$ 348,833.69</b>	<b>\$ 4,079,026.13</b>	<b>8.55%</b>	<b>91.45%</b>
BD Capital		\$ 5,000.00	0.00%	100.00%
BD Operating	\$ 6,152.93	\$ 136,949.00	4.49%	95.51%
BD Payroll	\$ 15,256.15	\$ 417,706.00	3.65%	96.35%
<b>Black Diamond</b>	<b>\$ 21,409.08</b>	<b>\$ 559,655.00</b>	<b>3.83%</b>	<b>96.17%</b>
2010 44/BD Budget	\$ 370,242.77	\$ 4,565,681.13	8.11%	91.89%
<b>Bond Project 2008-2009</b>	<b>\$ 1,715,614.98</b>	<b>\$ 7,500,000.00</b>	<b>22.87%</b>	<b>77.13%</b>

## VII. Public Comment. None

Union Comment. None

## VIII. Chief's Report.

**1. Incident Response.** Chief Smith reported Incident Response Jan 12-26, 2010. The district responded to 1 vehicle fire (4K in damages) ,39 EMS calls, 7 service, 6 false alarms, and 3 weather related calls with an average response time of 8:38. (Medical response average 7:27).

January 19, 2010 the district responded to a car over embankment.

**2. Maintenance/Facility Report.** The maintenance department discovered a serious front axle, brake problem on Engine 95 and Tender 96. This problem originated at the factory and may be a re-call item. Mike Stankus will document and follow-through with contact to the appropriate authorities to ensure correction and notification for other truck owners to inspect their apparatus.

Discussion confirmed the need to continue with safety inspections, EVT education, and driver training to ensure the safety of the career and volunteer personnel driving district apparatus.

**3. ICS (NIMS).** Chief Smith reviewed recent information regarding "Staging Area" in response to violent situations. For the safety of responding personnel in the event of a possible dangerous situation, the district has processes in place with the National Incident Management System to stage and wait for Police Department response prior to entering an incident scene.

**4. Economic Forecasts.** Chief Smith continues to watch the area market in relation to assessed valuations. His recent review of a study from a graduate of Real Estate Studies, University of Washington, Economic Forecast Conference, Seattle.

The current market is still 25% down with another 18-24 months of continued low market values expected. Commercial properties are now reflecting what the residential market has been experiencing with vacancy rates increasing. The district will continue to plan for decreased revenues.

**5. City of Black Diamond.** William Saas, Councilman met with Chief Smith, Chief Barlow, and Commissioner Farrell introducing him to the district.

Chief(s) have a meeting on Jan 27, 2010 continuing their work with the City's Master Plan Development. Discussion with Yarrow Bay Developers to include Fire District Facilities in their future projects. Possible building sites: Main Fire Station-Auburn Black Diamond Rd/Lake Sawyer Rd, Satellite #1- Lawson Hills area, Satellite #2- BD Reservoir Site, Satellite #3- City Shops Site.

**6. Enumclaw Fire.** Chief Smith and Chief Barlow met with the new Fire Chief – Chief Joe Clow. The city and KCFD28 continue to move towards a merge of fire district services.

## **IX. Old Business.**

**1. MIT, New Station 96.** Building Committee meeting February 1, 2010, 10:00 am, Station 95. Final plans will be available for review. Water main service line will need to be place from property line to building site.

**2. Strategic Planning.** Chief Smith planning meetings for re-grouping. Chief Smith planning on Spring Retreat for Long-Range planning in the Spring of 2010.

**3. Finance.** Request Finance Committee meeting date Feb 8, 2010. Commissioner Mauro and Benedetti to review voucher review process.

**4. Station 95 Tower.** Mike Stankus has reviewed contractors to effect emergency repairs to the training tower at Station 95. The contract has been awarded to Contech Services, Inc.

Commissioner Frederick Heistuman made a motion to approve the contract with Contech Services, Inc. Commissioner Robin Mauro seconded the motion. The motion carried.

**X. New Business.** None.

## **XI. Board for Volunteer Fire Fighters.**

**1. Vouchers.** Commissioner Farrell and Pamela Ratcliffe authorized for payment.

Foreman	Cascade Orthopaedics	125.00
---------	----------------------	--------

**Executive Session.** 19:35-19:50

There will be a brief 15 session as per RCW 42.30.140 section 4 subsection (b) to discuss contract negotiation. It is anticipated that the executive session will last approximately 15 minutes and the meeting will be back in open session at 19:50

**Commissioners Report.**

**1. Installation Banquet.** Lothar Pinkers spoke regarding the origins of the Medic One program. Also discussed informally was a “Large Animal Rescue” program. Mr. Pinkus background gives the district an opportunity to take advantage of assets to develop a program for the district and the State of Washington.

**2. Compliment.** Commissioner Heistuman reflected his pleasure in the process that provided the district with our new Midi-Pumper. The new apparatus will be a great asset.

**XII. Signing of documents.** The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner Frederick Heistuman made a motion to adjourn. Commissioner Robin Mauro seconded the motion. The motion carried. Meeting adjourned at 19:50.

The next regular meeting at Station 95, February 9, 2010 – 1830 hours.

\_\_\_\_\_  
James Farrell, Chair

\_\_\_\_\_  
Robin Mauro

\_\_\_\_\_  
Frederick Heistuman

n/a  
\_\_\_\_\_  
F. Dan Bjurstrom

n/a  
\_\_\_\_\_  
Andy Benedetti

\_\_\_\_\_  
Pamela Ratcliffe, District Secretary  
King County Fire Protection District No. 44