

**King County Fire District 44**  
**Scheduled Board of Commissioner Meeting**  
**October 27, 2015**

**I. Meeting Called to Order**

Commissioner Farrell called the regular scheduled meeting of the Board of Commissioners to order at 6:30 pm.

**Present from District 44**

Commissioner Jim Farrell

Commissioner Dan Bjurstrom

Commissioner Joanne Seng

Commissioner Mark Clayton

Chief Greg Smith

Deputy Chief Mike Barlow

Darrol Iverson, Union President

**Not Present**

Commissioner Cathie McKinney

The meeting was held at District 44 Station 95—32316 148<sup>th</sup> Ave SE, Auburn, 98002

**II. Pledge of Allegiance, United States Flag**

Commissioner Farrell led the Pledge of Allegiance.

**III. Approval of Agenda**

Commissioner Seng moved and Commissioner Clayton seconded to approve the agenda as presented. Motion carried.

**IV. Consent Agenda**

Commissioner Clayton moved and Commissioner Seng seconded to approve the consent agenda including the minutes from the October 13, 2015 board meeting as presented.

Commissioner Farrell explained that the vouchers from the second half of October included costs for capital improvements and uniforms. Motion carried.

**V. Account Balance Report—Dep. Chief Barlow**

82.2% of budget is spent year to date which we are 83% of the way through based on the old budget. Concerning the revised budget which was approved at the October 13<sup>th</sup> board meeting, the numbers are not quite working because of \$84,000 in overtime costs and \$12,000 in vehicle maintenance costs which are above what was originally authorized. There may be some reimbursements coming from Black Diamond to help offset the vehicle maintenance repair costs.

**VI. Budget Expenditure Report—Chief Smith**

Chief Smith showed the board a graph that depicted payroll and vouchers from January through October 2015. Aside from January which included budgeted raises, the monthly payroll and vouchers have maintained a steady rate. Payroll averages out to \$261,616 per month; vouchers average \$165,132 per month for an average of \$426,748 per month to operate the fire district.

**VII. Public Comment**

None

**Union Comment**

Darrol Iverson, Union President distributed overtime costs. Year to date costs are \$189,325.47.

**VIII. Chief's Report**

Chief Greg Smith presented a PowerPoint report which is incorporated by reference and reviewed Personnel, Facilities, Vehicles, Equipment, Budget and Emergency Incidents/Responses.

- Between October 13<sup>th</sup> and 26<sup>th</sup> there were 62 incidents, averaging 4.77 per day. The chief showed pictures of the big fire on Academy Drive at the Monster Metal Company on Oct. 20<sup>th</sup>. Engine 96 was first to respond. Other departments assisting in the call were Kent, Auburn, and Federal Way.
- Chief showed weather prediction maps for the coming winter based on El Nino conditions.
- Mechanic COB was extended to October 27. One additional candidate application was received.
- Attended the Black Diamond Public Safety meeting October 16<sup>th</sup>. BD may lease some of our districts breathing apparatuses instead of purchasing their own. Legal agreements are being drawn up by the City.
- Attended the Washington Fire Commissioners Conference October 21<sup>st</sup>-24<sup>th</sup>.
- The State Auditor will be at the station on October 29<sup>th</sup>.
- On December 1<sup>st</sup> he will attend the Enumclaw/Black Diamond Fire & Police Active Shooter meeting. The King County Fire Chiefs have approved the County wide fire department protocol. The Chief is considering the status of our fire district—not sure we will adopt the entire policy. Commissioner Bjurstrom remarked that in his experience with Gig Harbor, he would suggest that our district have a plan in place in case this type of scenario happens here. Chief Smith expressed concern about the cost of implementing a program in the district. Body armor can get expensive—about \$500/unit and it must be fitted per person. At question is entry of fire personnel into a “warm” zone at an active shooter event, requiring body armor for fire personnel.
- There will be a Mutual Aid Symposium in Sea Tac on December 4.
- No action on the car prowler problem at Station 96 yet.

- The Chief and Tim Perciful attended the Muckleshoot Indian Tribe Halloween Party held at Emerald Downs racetrack on October 25<sup>th</sup>.
- Chief showed pictures of the capital improvements work progress at Station 97. The new emergency generator is installed. New electrical boxes are installed and work is happening inside the station house in the form of new drywall and the kitchen area being remodeled.
- Chief passed out a paper entitled Lynwood Study on providing fire services with expected growth in city.
- Chief shared with the board the Standard Tort Claims Form.
- The deadline for submitting 2016 Property Tax Levies is December 4, 2015.

## **IX. Unfinished Business**

### **1. Ad Hoc City/District Fire Committee (report)—**

Brian Snure is drafting the pre-annexation agreement based on notes provided to him by Chief Smith. On November 9<sup>th</sup> the District/Black Diamond ad hoc committee will meet with Brian Snure.

### **2. District News Letter (Web Page report)**

Tim Perciful is uploading documents including board meeting minutes from the past few months. Chief Smith is working with Tim on the project.

### **3. Capital Improvement Plans (report)—Deputy Chief Barlow**

Station 97 is coming along very well. At Station 92, the pad has been poured for the generator and some equipment has been installed. Old generator is still in place and functioning.

### **4. Post-Retirement Medical (report)**

No report

### **5. Strategic Plan (report)**

Chief Smith and Commissioner Bjurstrom met while at the WFC conference. At the board meeting the Chief shared a handout that detailed their plan of action. Major parts would include the capital improvement plan, staffing model, ad hoc committee (long term fire service with BD) and SWOP. An ad hoc committee (short term) would be formed to determine the top 5 from each category related to existing SWOP information. (Would not develop or add to existing comments, only review information and provide top five for each category.) Final review of top five would be presented to the board.

### **6. Staffing Discussions (committee report)**

Commissioner Bjurstrom reported that the more they examine the data provided by the chiefs and locals the more questions they have. They feel they need more information before presenting to the board. Commissioners Bjurstrom and Seng would like the local to review the data they were given and the questions they are asking and then have another meeting between the local and the committee members. Commissioner Farrell

asked that a report come sooner rather than later. Commissioner Bjurstrom said the data they had generated more questions and they want more ideas and clarity before presenting to the board.

**7. Mechanic Vacant Position**

One more candidate applied and along with the previous candidate both with be interviewed.

**X. New Business**

Commissioner Seng gave a report about the Washington Fire Commissioners Conference. She stated that valuable information was shared during the 10 workshops that were offered to attendees. The conference presented progressive thinking. Commissioner Seng proposed that the board members who attended the conference share highlights of the event at each board meeting based on the information they gathered in the various workshops. There is too much information to share at one time at one board meeting. The keynote speaker was outstanding. Commissioner Seng felt the conference was time well spent. Commissioner Farrell shared that this was the largest ever in attendance for the conference—400+ people in attendance. They offered excellent workshops.

**XI. Commissioners Report:**

Commissioner Clayton shared that he was one of the false alarm calls that the district responded to recently. Although a hassle, it did reveal that his alarm company does not have correct contact info for him and his family.

**Executive Session**

Commissioners held an executive session from 7:24-7:49 pm pursuant to RCW 42.30.110 section 1 (g) (f) and RCW 42.30.140. No action was taken.

**Signing of Documents**

Chief Smith brought up a question in regards to the WA Fire Commissioners Health Care System—the document requires a choice to be made concerning coverage for partners. Spouses are included in the coverage, but a question concerning partners (not just domestic partners as defined by the state of WA) came up. There was a discussion about additional costs involved. There would be no additional costs above what is already covered in the medical insurance plan. The board agreed to all coverage choices and to agree to cover all relationships that are provided for under the existing plan.

October 13<sup>th</sup> board minutes were signed.

**Board Meeting Adjourn**

Commissioner Seng moved and Commissioner Clayton seconded to adjourn the Board Meeting. Motion carried and the meeting was adjourned at 8:08 pm.

Next meeting will be November 10, 2015 at 6:30 pm at Station 95.

State Board of Volunteer Firefighters not required.

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Kim Baker, District Secretary

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James Farrell, Chair

**Not Present**

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Cathie Valentine-McKinney

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Joanne Seng

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Dan Bjurstrom

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Mark Clayton