

**King County Fire District 44
Board of November 11, 2009**

- I. Meeting Called to Order.** Commissioner James Farrell called the regularly scheduled meeting of the board of commissioners to order at 18:30 hours.

Present from District 44

Commissioner James Farrell
Commissioner Robin Mauro
Commissioner Andy Benedetti
Commissioner F. Dan Bjurstrom
Commissioner Frederick Heistuman

Commissioner Joanne Seng had an excused absence. Also present were Chief Smith, Deputy Chief Mike Barlow, Project Manager Mike Stankus, and District Secretary Pamela Ratcliffe.

Union Representative: FF Ryan McGinnis, Capt. Bob Jewett

The meeting was held at District 44, Station 95, 32316 148th Ave SE, Auburn, Wa. 98092.

- II. Pledge of Allegiance.** Commissioner Robin Mauro led those in attendance in the Pledge of Allegiance.
- III. Approval of Agenda.** Commissioner Frederick Heistuman made a motion to approve the agenda moving IX 1. to follow Special Recognition. Commissioner F. Dan Bjurstrom seconded the motion. The motion carried.
- IV. Consent Agenda.**
Commissioner James Farrell called for approval of the consent agenda, which includes minutes of October 27, 2009 and the vouchers. Commissioner Andy Benedetti made a motion to approve the consent agenda. Commissioner Frederick Heistuman seconded the motion. The motion carried.

SPECIAL RECOGNITION

American Native Indian Month, November 2009 (Presidential Proclamation)

Commissioner F. Dan Bjurstrom made a motion to affirm the proclamation that District 44 recognizes American Native Indian Month. Commissioner Frederick Heistuman seconded the motion. The motion carried.

- IX 1. Jim Nelson, Martin Nelson & Co., Inc. presentation. Bond Series for \$3,500,000. District 44 has rated, again, a Standard and Poor AA rating. Key factors for re-affirming the AA rating achieving a lower interest rate.
- Strong financials with the reserve funds
 - Property value growth over the last 4 years
 - Financial practices (including the 5-month liquidity cushion)
 - Affordable home prices
 - Experience of the District's management

- Financial plan to deal with the drop in current expense fund revenues with the lower assessed values

Martin Nelson & Company contracts and resolution 09-450 to issue General Obligation Bonds were signed by the board and District Secretary.

Commissioner F. Dan Bjurstrom made a motion to approve Bond Resolution 09-450. Commissioner Robin Mauro seconded the motion. The motion carried.

V. Account Balance Report. Expenses in order YTD.

REVIEW DATE: November 10, 2009

FOR VOUCHER PERIOD: November 1, 2009 – November 15, 2009

| | | | |
|------------------------------------|-----------|------------|-------------------|
| Voucher Payroll | 8,715.24 | | |
| Vouchers 55826-55881 | 22,615.45 | 31,330.69 | |
| Online Payroll | | 125,940.58 | |
| | | | |
| Total Operations Processing | | | 157,271.27 |
| Bond Vouchers 01054-01060 | 56,007.72 | | |
| Total Bond Processing | | | 56,007.72 |
| | | | |
| | | | |
| Operations & Bond | | | 213,278.99 |

VI. Budget Expenditure Report.

| As of November 15, 2009 | YTD | Budget | Spent | Remaining |
|--------------------------------|------------------------|------------------------|---------------|------------------|
| 44 Capital | \$ 149,512.12 | \$ 618,360.00 | 24.18% | 75.82% |
| 44 Operating | \$ 829,006.73 | \$ 1,288,816.04 | 64.32% | 35.68% |
| 44 Payroll | \$ 2,007,719.14 | \$ 2,391,713.35 | 83.94% | 16.06% |
| 44 Volunteer Operating | \$ 35,897.98 | \$ 48,400.00 | 74.17% | 25.83% |
| 44 Volunteer Payroll | \$ 147,810.00 | \$ 195,000.00 | 75.80% | 24.20% |
| 44 Transfers Out | \$ - | | | |
| *Does not include VRFA pymt | | | | |
| Mountain View F&R | \$ 3,169,945.97 | \$ 4,542,289.39 | 69.79% | 30.21% |
| BD Capital | \$ 324.70 | \$ 5,000.00 | 6.49% | 93.51% |
| BD Operating | \$ 107,536.93 | \$ 136,949.00 | 78.52% | 21.48% |
| BD Payroll | \$ 327,812.42 | \$ 417,706.00 | 78.48% | 21.52% |
| Black Diamond | \$ 435,674.05 | \$ 559,655.00 | 77.85% | 22.15% |
| 2009 44/BD Budget | \$ 4,175,083.52 | \$ 5,671,407.89 | 73.62% | 26.38% |
| *Does include VRFA pymt | | | | |
| Bond Project 2008 | \$ 1,452,143.07 | \$ 4,431,200.00 | 32.77% | 67.23% |

VII. Public Comment. None

Union Comment. Proposition 1 in Black Diamond results unknown. Today failing by 1 vote.

VIII. Chief's Report.

1. Incidents. 160th and Auburn Black Diamond road, kitchen fire, 30K in damages, with 14 Responders arriving on-scene. All other incidents routine in nature.

2. Howard Hansen Dam. Chief Smith reviewed meetings held with King County Sheriff's office. District 44, Station 95 will be Incident Command. Have met with State Parks and King County Roads last week. King County brought their command center trailer, it will be linked to Guardian One. November 17, 2009 scheduled for a Table Top exercise. Maps are prepared with evacuation routes. New weather Doppler in Westport tracking the "Atmospheric Rivers" (weather).

3. Public Service Announcement. Chief Smith participated with the Sheriff's office in doing a public service announcement regarding the Howard Hansen Dam.

4. Grants. Safer Grant information coming out November 16, 2009. FEMA Grant Placer Fire Midi-Pumper final inspection early December 2009. Arrival date scheduled for December 10, 2009.

5. Black Diamond. Elections not ratified until November 24, 2009. Current statistics as follows: Mayor: Olness 694, Botts 633 Proposition #1: Yes 666, No 667

6. Station 96. Compressor up and running. Stove appliance to be replaced.

7. Maintenance Dept. R99 transmission being replaced. Adam Birkholz attended Bauer Air Compressor Training last week.

IX. Old Business.

1. District Bonds. Pre-construction meeting for three new apparatus completed by Mike Stankus with no additional costs to the district. Mid construct meeting, January 2010. Completion date May-June 2010. E921 being de-commissioned, per Grant it cannot be surplus as a fire truck.

Chief Barlow has requested a meeting with Muckleshoot Indian Tribe planners to complete requested property description information. Files have been requested from State archives for Hazmat remediation materials. All projects were permitted, need paperwork to complete file. This does not bear on the current contract other than if future hazmat needs to be contained the district would be responsible for clean up. **The district insurance policy covers any anticipated expenses.** Contract has been reviewed by district legal.

Sole Source purchase for Globe Firefighter Personal Protection Gear under State of Washington contract through Tacoma Fire Department. 40 sets = \$71,213.36

Commissioner F. Dan Bjurstrom made a motion to approve purchase of PPE through sole source LN Curtis. Commissioner Andy Benedetti seconded the motion. The motion carried.

Commissioner Bjurstrom thanked Mike Stankus for the reporting format provided to Commissioners.

Station 93 septic system improvement completed. Variance signed off by county. Legal description adjustment signed by Williams Pipeline, to be reported to county.

Station 95 façade painting is being completed as weather permits. The final roof replacement is on hold until spring. Permit for storm water project submitted to county November 9, 2009.

Training Tower – Mike Stankus will provide report upon request. Will bring to future board meeting an estimate on repair costs.

Mike Stankus and Larry McNeely interviewed another architect to be invited to the next Building Committee Meeting scheduled for November 17, 2009. 10:00, Station 95.

2. Station 98. Generator arriving November 11, 2009, will be installed within one week.

3. Muckleshoot lease. See 1. District Bond info.

4. Flood response equipment purchase. Chief Smith and Commissioner Farrell have been contacting our state representatives regarding help with the Green River-Howard Hansen Dam possible flooding. No response received to date. However, the Muckleshoot Indian Tribe, without request from the district, asked Chief Barlow (the district) to provide a letter of request for equipment needed to aide in the possible flooding of the Green River. The following was provided for an Inflatable Boat for river rescues.

Bids were received as follows:

| | |
|-----------------------------|----------|
| Inflatable Boat Specialists | 6,829.00 |
| ProSkipper Marine | 6,900.00 |
| Bayside Marine & Outboards | 6,904.00 |
| Defender Marine | 7,215.00 |

Commissioner F. Dan Bjurstrom made a motion to approve purchase of Inflatable Boat not to exceed 10,000, funds to be covered by Muckleshoot Indian Tribe Benevolence Fund donation. Commissioner Robin Mauro seconded the motion. The motion carried.

X. New Business.

1. Strategic Planning. Commissioner Bjurstrom requested Chief Smith to report at the next board meeting the dates for the next planning session. Each committee should provide reports on where they are at in the process.

Mentoring and Communications

Budgeting /Staffing of Station 96

Organization Chart/Station Staffing (consistent staffing)

Accountability or restart. The planning needs to get back on track.

Executive Session. Session call at 19:55. No action taken.

There will be a brief 10 minute session as per RCW 42.30.140 section 4 subsection (b) to discuss Collective Bargaining. It is anticipated that the executive session will last approximately 10 minutes and the meeting will be back in open session at 20:05.

Commissioners Report.

1. **Recognition.** Joanne Seng and Phillip Hamilton.
2. **Enumclaw election.** Commissioner Farrell looking to meet with new mayor.

XII. Signing of documents. The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner Frederick Heistuman made a motion to adjourn. Commissioner Robin Mauro seconded the motion. The motion carried. Meeting adjourned at 20:03.

The next regular meeting at Station 95, November 24, 2009 – 1830 hours.

James Farrell, Chair

Robin Mauro

Frederick Heistuman

F. Dan Bjurstrom

n/a
Joanne Seng

Andy Benedetti

Pamela Ratcliffe, District Secretary
Board of Commissioners
King County Fire Protection District No. 44