

**King County Fire District 44**  
**Re-Scheduled Board of Commissioner Meeting**  
**December 16, 2009**

**I. Meeting Called to Order.** Commissioner James Farrell called the regularly scheduled meeting of the board of commissioners to order at 15:30 hours.

Present from District 44

Commissioner James Farrell	Commissioner F. Dan Bjurstrom
Commissioner Robin Mauro	Commissioner Frederick Heistuman
Commissioner Andy Benedetti	

Also present were Chief Smith, Deputy Chief Mike Barlow, Project Manager Mike Stankus, and District Secretary Pamela Ratcliffe.

Union Representative: None

The meeting was held at District 44, Station 95, 32316 148<sup>th</sup> Ave SE, Auburn, Wa. 98092.

**II. Pledge of Allegiance.** Commissioner Andy Benedetti led those in attendance in the Pledge of Allegiance.

**III. Approval of Agenda.** Commissioner Robin Mauro made a motion to approve the agenda. Commissioner Andy Benedetti seconded the motion. The motion carried.

**IV. Consent Agenda.** Commissioner James Farrell called for approval of the consent agenda, which includes minutes of November 24, 2009 and the vouchers. Commissioner Robin Mauro made a motion to approve the consent agenda. Commissioner Andy Benedetti seconded the motion. The motion carried.

**V. Account Balance Report.** Note some December expenditures will not show until January billing period.

REVIEW DATE: December 15, 2009  
 FOR VOUCHER PERIOD: December 1, 2009 – December 15, 2009

Voucher Payroll	8,125.62		
Vouchers 55941-56012	39,103.36	47,228.98	
Online Payroll		128,556.81	
<b>Total Operations Processing</b>			175,785.79
Bond Vouchers 01067-01070	35,333.35		
<b>Total Bond Processing</b>			33,333.35
Expense 17 02002	43,951.62		
<b>Total 17 Expense Processing</b>			43,951.62
<b>Operations &amp; Bond</b>			<b>255,070.76</b>

## VI. Budget Expenditure Report.

As of December 15, 2009	YTD	Budget	Spent	Remaining
44 Capital	\$ 209,523.22	\$ 618,360.00	33.88%	66.12%
44 Operating	\$ 1,124,945.75	\$ 1,288,816.04	87.29%	12.71%
44 Payroll	\$ 2,122,682.10	\$ 2,391,713.35	88.75%	11.25%
44 Volunteer Operating	\$ 36,506.56	\$ 48,400.00	75.43%	24.57%
44 Volunteer Payroll	\$ 154,683.00	\$ 195,000.00	79.32%	20.68%
44 Transfers Out	\$ -			
*Does not include VRFA pymt				
<b>Mountain View F&amp;R</b>	<b>\$ 3,648,340.63</b>	<b>\$ 4,542,289.39</b>	<b>80.32%</b>	<b>19.68%</b>
BD Capital	\$ 324.70	\$ 5,000.00	6.49%	93.51%
BD Operating	\$ 131,855.41	\$ 136,949.00	96.28%	3.72%
BD Payroll	\$ 343,518.20	\$ 417,706.00	82.24%	17.76%
<b>Black Diamond</b>	<b>\$ 475,698.31</b>	<b>\$ 559,655.00</b>	<b>85.00%</b>	<b>15.00%</b>
2009 44/BD Budget	\$ 4,693,502.44	\$ 5,671,407.89	82.76%	17.24%
*Does include VRFA pymt				
<b>Bond Project 2008</b>	<b>\$ 1,600,645.39</b>	<b>\$ 4,431,200.00</b>	<b>36.12%</b>	<b>63.88%</b>

District Revenue balances provided through October 31, 2009.

## VII. Public Comment. None

**Union Comment.** None

## VIII. Chief's Report. Nothing to report.

## IX. Old Business.

**1. Dist 44/Muckleshoot Sta 96.** Chief Barlow and Mike Stankus meeting with Steve Taylor from the Muckleshoot Tribe. Mike Stankus shared an updated site plan to present to MIT outlining current and future site needs. The district is interested in working with MIT to develop a future education facility to facilitate tribal members becoming involved in the fire service.

Commissioner F. Dan Bjurstrom made a motion to direct the district to meet with MIT to recommend current and future property needs for new station 96. Commissioner Frederick Heistuman seconded the motion. The motion carried.

**2. Update and Business/Bldg Committee.** See Old Business 1.

**3. Contract Signature TCA Architecture-Planning, Inc.**

## X. New Business.

**1. Resolution 09-455 Staff Vehicle Purchase (State Bid/Bond Project 2010)**  
Following bond scheduled purchases. The current 2003 Ford Explorer SSV (Special Service Vehicle) (Chief 93) will be utilized to replace the District's 1995 Jeep SSV command vehicle, which will be surplus, replacing Chief 91 with a 2010 Ford Expedition SSV.

Commissioner Robin Mauro made a motion to approve resolution 09-455. Commissioner Andy Benedetti seconded the motion. The motion carried.

**2. Resolution 09-451 for bank switch from Keybank to USBank.** King County Finance through state bid has transferred their banking business to take advantage of better rates. The district to follow suit.

Commissioner Frederick Heistuman made a motion to approve resolution 09-451. Commissioner F. Dan Bjurstrom seconded the motion. The motion carried.

**3. Resolution 09-454 Amended Property Tax Levy.** Updated information received from King County regarding property tax assessment. Filing amended form to correct district request.

Commissioner F. Dan Bjurstrom made a motion to approve resolution 09-454. Commissioner Robin Mauro seconded the motion. The motion carried.

#### **4. Approval of insurance renewal MacIlvennie Associates, Inc. (VFIS)**

Commissioner Andy Benedetti made a motion to approve renewing VFIS (MacIlvennie) to cover insurance needs for 2010. Commissioner Frederick Heistuman seconded the motion. The motion carried.

**Executive Session.** None

There will be a brief \_\_\_\_\_ session as per RCW 42.30.140 section 4 subsection (b) to discuss \_\_\_\_\_. It is anticipated that the executive session will last approximately \_\_\_\_\_ minutes and the meeting will be back in open session at \_\_\_\_\_

#### **Commissioners Report.**

1. Commissioner Farrell gave board members and Chief Smith a book to read “The Non-Profit Board”. Recommended reading regarding the role of commissioners.

2. December 20, 2009, 3:00 PM. Recruit Academy 09-2 graduation.

3. David Lucas exit interview, January 8, 2010, 10:00 AM. Frederick Heistuman and James Farrell to attend.

4. Organizational retreat being planned for early 2010.

5. Washington Fire Commissioners looking for committee members to sit on the benefits committee (health care).

6. **Special Thanks to Tim Perciful.** The Holiday Engine and the food collection is a time consuming project, the benefits of which we cannot measure. Tim is an excellent planner and is a true “Santa”. Volunteers are always needed each year.

7. First board meeting of January consider re-organization of board. Anyone interested in Chair or Vice Chair position please let Commissioner Farrell or Pamela Ratcliffe know.

8. December 22, 2009 board meeting cancelled.

**XII. Signing of documents.** The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner Frederick Heistuman made a motion to adjourn. Commissioner Robin Mauro seconded the motion. The motion carried. Meeting adjourned at 1630.

The next regular meeting at Station 95, January 12, 2010 – 1830 hours.

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James Farrell, Chair

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Robin Mauro

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Frederick Heistuman

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F. Dan Bjurstrom

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Andy Benedetti

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Pamela Ratcliffe, District Secretary  
Board of Commissioners, King County Fire Protection District No. 44