

King County Fire District 44
Scheduled Board of Commissioner Meeting
December 8, 2015

I. Meeting Called to Order

Commissioner Farrell called the regular scheduled meeting of the Board of Commissioners to order at 6:30 pm.

Present from District 44

Commissioner Jim Farrell

Commissioner Joanne Seng

Commissioner Mark Clayton

Commissioner Cathie McKinney

Chief Greg Smith

Deputy Chief Mike Barlow

Darrol Iverson, Union President

Not Present

Commissioner Dan Bjurstrom

The meeting was held at District 44 Station 95—32316 148th Ave SE, Auburn, 98002

II. Pledge of Allegiance, United States Flag

Commissioner Farrell led the Pledge of Allegiance.

III. Approval of Agenda

Commissioner Seng moved and Commissioner McKinney seconded to approve the agenda as presented. Motion carried.

IV. Consent Agenda

Commissioner Clayton moved and Commissioner McKinney seconded to approve the consent agenda including the minutes from the November 24, 2015 board meeting as presented. Chief Smith stated that the vouchers from the first part of December were just completed that day. Commissioner Farrell had not had an opportunity to review. Motion carried.

V. Account Balance Report—Dep. Chief Barlow

The budget is on track with 85% of the budget spent with 92% of the year done. Capital improvement projects are running slow so work and invoices for these projects will continue into 2016. For this reason about \$300-400 thousand will not be spent this year as originally budgeted, but will roll over into 2016. The 2016 budget will be closely examined in January.

VI. Budget Expenditure Report—Chief Smith

The first half of December vouchers were light. Year-to-date a transfer of funds will not be necessary until January. The board has already approved the transfer when needed. Currently the district is at \$4,676,336 in revenue.

VII. Public Comment

None

Union Comment

Darrol Iverson, Union President distributed overtime costs. Since the last board meeting there were 36 hours of overtime. On Nov. 28th there were staffing issues with not enough personnel to man the stations.

VIII. Chief's Report

Chief Greg Smith presented a PowerPoint report which is incorporated by reference and reviewed Personnel, Facilities, Vehicles, Equipment, Budget and Emergency Incidents/Responses.

- Between November 24th and December 7th there were 68 incidents, averaging 4.86 per day.
- Attended a Mutual Aid seminar on Dec. 4th with Tim Perciful. The guest speakers were from the LA and San Francisco Airports. This seminar was part of the Sea-Tac Mutual Aid Plan (medium assist for Zone 3) and also included an active shooter plan.
- The open mechanic position is still pending.
- Interviews for the open office support position will be on Dec. 14th.
- Black Diamond Public Safety meeting was December 1st. There will be an active shooter meeting on Dec. 11th.
- The State Audit held on Oct. 29th is completed.
- The Ad Hoc meeting with Brian Snure from Nov. 9th will continue on January 5th.
- On January 23, 2016 the district is hosting OPMA training with Brian Snure from 9 am until 12 pm at Station 96.
- On January 20th the Joint Officers Installation Banquet for the King County Commissioners and Fire Chiefs will be held at the Rainier Golf and Country Club.
- No action has been taken yet concerning the car prowling problem at Station 96. No further incidents have been reported.
- With the recent elections, the Black Diamond City Council will be changing.
- Muckleshoot Indian Tribe will hold elections for their tribal council January 18, 2016.
- Chief Smith shared pictures of the capital improvements happening at Station 97 which now has a new roof and siding. Station 92 generator project not completed yet.

IX. Unfinished Business

1. Ad Hoc City/District Fire Committee (report)—Commissioner McKinney

Chief Smith stated that the district has received the bill for the legal services meeting with Brian Snure from Nov. 9th. The Ad Hoc Committee portion of the bill is \$1100. The plan is to split these costs with the city of Black Diamond. Next planned meeting is January 5, 2016.

2. District News Letter (Web Page report)—Commissioner McKinney

Moving forward, they have met with the company. Forwarded the changes they want.

3. Capital Improvement Plans (report)—Deputy Chief Barlow

Projects at Station 97 and 92 are continuing to go forward.

4. Post-Retirement Medical (report)

No report

5. Strategic Plan (report)—Chief Smith

No report

6. Staffing Discussions (committee report)

Commissioner Seng stated that the committee will wait until January before continuing to meet.

7. Mechanic Vacant Position

Commissioner Farrell and Chief Smith met regarding the position. They have decided to repost the position and try to get more applicants. Looking into ways of making the position more appealing. Commissioner Clayton suggested that the board reconsider the Kent garage again. He also suggested having the Kent speak to the board. The mechanic position will be reposted in mid-December.

8. Office Vacant Position—Chief Smith

There were a dozen applicants. The chief and a few board members will be interviewing the top 3 applicants.

X. New Business:

Commissioner Farrell suggested canceling the December 22nd board meeting. Several board members inquired if there would be any issues concerning the approval of the 2016 budget. Deputy Chief Barlow stated that the auditor prefers that the budget be approved before the close of the year, but a motion to examine at the next meeting would suffice.

Commissioner Seng moved that the board revisit the 2016 budget at the first board meeting in January 2016 and adopt it at that time. Commissioner Clayton seconded. The motion carried.

Commissioner McKinney moved that the board cancel the Dec. 22nd meeting with the next board meeting being on January 12, 2016. Commissioner Clayton seconded. Motion carried.

Executive Session

Commissioners held an executive session from 7:05-7:20 pm pursuant to RCW 42.30.110 section 1 (g). No action was taken.

XI. Commissioner's Report

No report

November 24th board minutes were signed.

Board Meeting Adjourn

Commissioner Seng moved and Commissioner Clayton seconded to adjourn the Board Meeting. Motion carried and the meeting was adjourned at 7:22 pm.

Next meeting will be January 12, 2016 at 6:30 pm at Station 95.

State Board of Volunteer Firefighters was required: A volunteer recruit was injured during training. Chief Smith moved and District Secretary Baker seconded to forward the request for medical costs on to volunteer compensation. Motion carried.

James Farrell, Chair

NOT PRESENT
Dan Bjurstrom

Cathie Valentine-McKinney

Mark Clayton

Joanne Seng

Kim Baker, District Secretary