

**King County Fire District 44
Scheduled Board of Commissioner Meeting**

March 23, 2010

- I. Meeting Called to Order.** Commissioner F. Dan Bjurstrom called the regularly scheduled meeting of the board of commissioners to order at 18:32 hours.

Present from District 44

Commissioner Robin Mauro
Commissioner Andy Benedetti
Commissioner F. Dan Bjurstrom

Commissioners James Farrell and Frederick Heistuman had excused absences.

Also present were Chief Smith, Deputy Chief Mike Barlow, Project Manager Mike Stankus, and District Secretary Pamela Ratcliffe.

Union Representative: FF Ryan McGinnis.

The meeting was held at District 44, Station 95, 32316 148th Ave SE, Auburn, Wa. 98092.

- II. Pledge of Allegiance.** FF Ryan McGinnis led those in attendance in the Pledge of Allegiance.

- III. Approval of Agenda.** Commissioner Robin Mauro made a motion to approve the agenda. Commissioner Andy Benedetti seconded the motion. The motion carried.

Agenda updated to change “Old Business” to read “Unfinished Business”. Added “Americans with Disabilities Act – Reasonable Accommodations Provided Upon Request 253-735-0284”

- IV. Consent Agenda.**

Commissioner F. Dan Bjurstrom called for approval of the consent agenda, which includes minutes of March 9, 2010. Commissioner Andy Benedetti made a motion to approve the consent agenda. Commissioner Robin Mauro seconded the motion. The motion carried.

Commissioner F. Dan Bjurstrom called for approval of the consent agenda, which includes vouchers reviewed for period 2nd half March 2010. Commissioner Robin Mauro made a motion to table approval for the April 13, 2009 meeting as vouchers need additional commissioner review. Commissioner Andy Benedetti seconded the motion. The motion carried.

V. Account Balance Report.

REVIEW DATE: March 23, 2010
 FOR VOUCHER PERIOD: March 1, 2010 – March 15, 2010

Voucher Payroll	3,010.38		
Vouchers 56447-56495	96,930.80	99,941.18	
Online Payroll		105,891.60	
Total Operations Processing			205,832.78
Bond Vouchers 01101-01109	102,024.14		
Total Bond Processing			102,024.14
Expense 17			
Total 17 Expense Processing			
Operations & Bond			307,856.92

Preliminary 2010 budget review scheduled for this board meeting.

VI. Budget Expenditure Report.

As of March 31, 2010	YTD	Budget	Spent	Remaining
44 Capital	\$ 5,623.64	\$ 379,693.00	1.48%	98.52%
44 Operating	\$ 286,736.33	\$ 1,077,646.00	26.61%	73.39%
44 Payroll	\$ 590,097.60	\$ 2,415,187.13	24.43%	75.57%
44 Volunteer Operating	\$ 9,777.04	\$ 27,500.00	35.55%	64.45%
44 Volunteer Payroll	\$ 29,535.00	\$ 179,000.00	16.50%	83.50%
44 Transfers Out	\$ -			
Mountain View F&R	\$ 921,769.61	\$ 4,079,026.13	22.60%	77.40%
BD Capital		\$ 5,000.00	0.00%	100.00%
BD Operating	\$ 18,918.09	\$ 136,949.00	13.81%	86.19%
BD Payroll	\$ 56,402.41	\$ 417,706.00	13.50%	86.50%
Black Diamond	\$ 75,320.50	\$ 559,655.00	13.46%	86.54%
2010 44/BD Budget	\$ 997,090.11	\$ 4,565,681.13	21.84%	78.16%
	2009-2010 Accumulative			
Bond Project 2008-2009	\$ 1,879,289.91	\$ 7,500,000.00	25.06%	74.94%

Chief Smith reviewed district funds and made recommendations to move funds closing six (6) of the funds - consolidating KCFD17 funds into KCFD44 funds.

Account	Balance 3-23-10	Transfers 3-24-10
17 Bond Limits 2 10-017-8512	\$ 862.39	\$ (863.22)
17 Expense 10-017-0010	\$ 152,024.16	\$ (152,167.64)
17 GO Bond 10-017-8510	\$ 8,140.56	\$ (8,148.24)
17 Reserve 10-017-6020	\$ 392,899.23	\$ 9,011.46
17/44 Expense 10-044-0011	\$ 223,452.33	\$ (225,901.10)

17/44 Reserve 10-044-6011	\$ 210,838.65	\$ (214,180.87)
Lea Hill (FD44 Lmted 2009) 8417	\$ 33,415.41	\$ (33,564.24)
44 Capital Rplcmnt 10-044-3010	\$ 724,948.69	\$ 250,000.00
44 Emer Oper 10-044-1010	\$ 222,979.06	\$ 745,813.85
44 Expense 10-044-0010	\$ 492,899.76	\$ 1,053,000.00
44 Reserve 10-044-6010	\$ 1,423,818.57	\$ (1,423,000.00)
Closed Accounts effective 3-24-10. County will close after six day review for 0.00 balance effective 3-30-2010.		

Commissioner Robin Mauro made a motion to make transfers and close accounts per discussion. (COP 10-044-8880 will be closed after scheduled June 1, 2010 final payment). Commissioner Andy Benedetti seconded the motion. The motion carried.

Commissioner Bjurstrom requested a meeting with Chief Smith to establish guidelines on fund balances for the Emergency Operating Fund and Capital Replacement Fund.

Bond issued is funded at .031607 per \$1,000.

VII. Public Comment. None

Union Comment. FF McGinnis reviewed his attendance at the Black Diamond Citizens for Public Safety Committee where he attended a fundraiser at Mama Passarelli's. Local 3186 is assisting with the process to help pass the levy on the April ballot.

VIII. Chief's Report.

1. Incident Response. Fire on the Muckleshoot Indian Reservation displacing twelve (12) persons. Accidental electrical spark. E94 first on scene.

Fires 2, EMS/Rescue 47, Hazardous Condition 2, Service Calls 6, and False Alarms 1. Total 58 calls from March 10 to March 23, 2010.

2. Planning/Workshop. Mentoring Committee completed tasks. Budget/Staffing Committee waiting for response from Safer Grant application. Organization/Station Staffing Committee emailed by Chief Smith with request to complete review of job descriptions with April 15, 2010 deadline.

3. SCBA. Chief Smith will research and make recommendation to provide 12 Out of Service Survivair packs to the Hoh Indian Tribe and 12 Out of Service Survivair packs to the Puget Sound Skills Center (Highline Community College). The training department is using Black Diamond Fire's old MSA equipment for recruit academy training. With the purchase of new SCBA equipment with Bond funds the entire district including Black Diamond is now using the same breathing apparatus.

4. Black Diamond. Chief Smith recommends the district have Fire Department presence in the City at least once per week. Will research and make recommendation to board for office space offered by the City.

Levy on the April 27 ballot.

MPD hearings are completed by Yarrow Bay and the City of Black Diamond. Hearing Examiner report should be available April making recommendations for items to be mitigated between the City and Yarrow Bay.

Chief spoke regarding fire station models. He showed an award-winning example of The Station at Potomac Yard in Alexandria, VA. This station combines with 64 units of retail space and residential housing. Something to keep in mind for the future of City of Black Diamond.....



5. Legislative. Fire Districts ability to collect Impact Fees has been approved. Chief Smith and Chief Barlow will pursue completion of required paperwork to be done by years end.

6. Burn Permits. Chief Smith will recommend burn permit fee increase to the board after further research.

IX. Unfinished Business.

1. MIT, New Station 96. Contract signed for property lease with the Muckleshoot Indian Tribe. Final plans completed by architect. Estimator, John Barker, from the University of Washington will review and provide projected costs for New Station 96. Need to meet with Larry McNeely to finalize contract negotiations. Ground breaking anticipated July 2010, the district will arrange for a Ground Breaking ceremony, TBA, between June 15-21, 2010.

Commissioner Robin Mauro made a motion to approve signing the contract for the property lease between the Muckleshoot Indian Tribe and King County Fire Protection District 44. Commissioner Andy Benedetti seconded the motion. The motion carried.

2. Strategic Planning. Long range planning process will develop as Chief Smith has time to research and organize.

3. 2010 Budget. To be reviewed at April 13, 2009 board meeting. Commissioner Bjurstrom requested a target guideline meeting prior to April 13 meeting.

4. Bond Projects.

St 92 Roof. Trees removed at 92 location. Roof scheduled to start April 5, 2010 pending approval of the contract.



St 95 Roof. Bay 75% completed. Weather permitting the main building will get started next.



St 93 Roof and St 95 Storm Water Project. Waiting for KC DDES permit process.

Apparatus. Mid build inspection scheduled for April.



Phone/Communications. T1 lines terminated this week at St 92 and St 95. Installation at St 95 should start within 30 days, St 92 to follow. Outlying stations approximately September 2010 as Cisco is building equipment as ordered.

5. Washington State Surveying & Rating Bureau. Anticipating contact from agency to set up meeting 30-60 days.

X. New Business.

1. KC Pictometry. Chief Barlow provided a copy of King County Pictometry Imagery Authorized User Agreement for the board to review. This is a no fee contract for the district to use satellite photography of the district.

2. Resolution 10-457. This resolution places 64 Survivair equipment packs (SCBA) Out of Service.

Commissioner Andy Benedetti made a motion to approve Resolution 10-457. Commissioner Robin Mauro seconded the motion. The motion carried.

XI. Board for Volunteer Fire Fighters.

1. Vouchers. n/a

Executive Session. None

There will be a brief _____ session as per RCW 42.30.140 section 4 subsection (b) to discuss _____. It is anticipated that the executive session will last approximately _____ minutes and the meeting will be back in open session at _____

Commissioners Report.

1. Committee. Andy Benedetti to take F. Dan Bjurstrom’s place on the Building Committee.

XII. Signing of documents. The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner F. Dan Bjurstrom asked for a motion to adjourn. Commissioner Andy Benedetti made a motion to adjourn. Commissioner Robin Mauro seconded the motion. The motion carried. Meeting adjourned at 20:50.

The next regular meeting at Station 95, April 13, 2010 – 1830 hours.

n/a
James Farrell, Chair

Robin Mauro

n/a
Frederick Heistuman

F. Dan Bjurstrom

Andy Benedetti

Pamela Ratcliffe, District Secretary
King County Fire Protection District No. 44