

**King County Fire District 44
Board of Commissioners Meeting
May 12, 2009**

I. Meeting Called to Order. Commissioner James Farrell called the regularly scheduled meeting of the board of commissioners to order at 18:30 hours.

Present from District 44

Commissioner F. Dan Bjurstrom
Commissioner Andy Benedetti
Commissioner Robin Mauro
Commissioner Joanne Seng
Commissioner James Farrell

Commissioner Frederick Heistuman had an excused absence. Also present were Chief Smith, Deputy Chief Mike Barlow, and District Secretary Pamela Ratcliffe.

Union Representative: None

The meeting was held at District 44, Station 95, 32316 148th Ave SE, Auburn, Wa. 98092.

II. Pledge of Allegiance. Commissioner James Farrell led those in attendance in the Pledge of Allegiance.

III. Approval of Agenda. Commissioner Joanne Seng made a motion to approve the agenda. Commissioner F. Dan Bjurstrom seconded the motion. The motion carried.

IV. Consent Agenda. Commissioner Farrell called for approval of the consent agenda, which includes minutes of April 28, 2009 and the vouchers. Commissioner Joanne Seng made a motion to approve the consent agenda. Commissioner F. Dan Bjurstrom seconded the motion. The motion carried.

REVIEW DATE: May 12, 2009

FOR VOUCHER PERIOD: May 1, 2009 to May 15, 2009

Voucher Payroll	6,769.31		
Vouchers 54923-54995	70,496.60	77,265.91	
Online Payroll		112,111.14	
Total Operations Processing			189,377.05
Bond Vouchers 1013-1014	38,641.47		
Total Bond Processing			38,641.47
Operations & Bond			228,018.52

V. Account Balance Report. Expenditures to date are within normal range. Chief Barlow noted several accounts that will be adjusted during the mid-year budget review in August 2009.

VI. Budget Expenditure Report.

As of May 15, 2009	YTD	Budget	Spent	Remaining
44 Capital	\$ 6,587.02	\$ 634,160.00	1.04%	98.96%
44 Operating	\$ 434,262.55	\$ 1,261,040.00	34.44%	65.56%
44 Payroll	\$ 836,559.50	\$ 2,347,628.56	35.63%	64.37%
44 Volunteer Operating	\$ 17,346.42	\$ 49,900.00	34.76%	65.24%
44 Volunteer Payroll	\$ 69,515.00	\$ 211,000.00	32.95%	67.05%
44 Transfers Out	\$ 18,100.00			
*Does not include VRFA pymt				
Mountain View F&R	\$ 1,382,370.49	\$ 4,503,728.56	30.69%	69.31%
9 processing's = 38% full expense. Currently 7.61% under spent.				

BD Capital		\$ 5,000.00	0.00%	100.00%
BD Operating	\$ 45,290.10	\$ 153,619.00	29.48%	70.52%
BD Payroll	\$ 145,607.91	\$ 386,418.00	37.68%	62.32%
Black Diamond	\$ 190,898.01	\$ 545,037.00	35.02%	64.98%
9 processing's – 38% full expense. Currently 2.98% under spent.				
2009 44/BD Budget	\$ 2,142,732.00	\$ 5,618,229.06	38.14%	61.86%
*Does include VRFA payment				

Bond Project 2008	\$ 103,995.54	\$ 4,431,200.00	2.35%	97.65%
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VII. Public Comment. None.

Union Comment. None

VIII. Chief's Report.

1. **Board Elections.** King County Elections contacted the district noting that appointed positions #1 and #2 will be filled by the previous KCFD#17 commissioners. Position #1 – Andy Benedetti. Position #2 – Robin Mauro. Position #3 and #5 are expiring at years end and will be open to fill on the November 3, 2009 ballot. Chief Smith will follow-up and confirm with legal.

2. **Taxes.** Chief Smith updated the local Real Estate market figures. Still down 15.3% overall but February and March 2009 levels were up from previous year.

3. **Incident Response.** A minor fire reported in Sawyer Ridge - \$20,000 damage. All other calls no significant issues noted.

4. Facilities and Apparatus. Operational and Bond related.

Bids received for fire hose and ladder testing.

Pacific Northwest Hydro \$11,194.33, plus \$1.50 @ for heat sensors where needed.

National Hose Testing, Specialties, Inc.. \$12,942.54

Commissioner F. Dan Bjurstrom made a motion to approve the lowest bid, noting that if an additional bid is receiving prior to closing on May 15, 2009 that is lower they would re-look at bids. Commissioner Joanne Seng seconded the motion. The motion carried.

Review process fro SCBAs completed. Official RFP will be completed and posted.

Sta 93. Larry McNeely working on roof repair and remodel upgrade plans.

Service Vehicle. Due to arrive this week.

New Apparatus – Mike Stankus has 80% of the specs completed.

5. **Insurance Rating.** The board noted that a request for rating review to be done after new vehicles are in place. Washington Statue Survey & Rating Bureau provides the protection class ratings for King County special purpose districts.

6. **Planning Workshops.** Met on May 5, 2009. Each committee will report once to the board during the summer, June, July, August 2nd board meeting. Building Committee set to meet May 18, 2009, 10:00, Station 95.

The board requested all commissioners attend meeting for June 2, 2009, 18:30, Station 95 to meet with the local for presentation of staffing requests.

Next Planning Committee meeting is September 15, 2009, 1830, Station 95.

7. **Grants 09.** Due by May 20, 2009.

Safer Grant will open in the next couple of months. This year it is 100% fte funding for 5 years.

8. **DNR (Department of Natural Resources).** Due to budget cuts there will be no “Hand teams” located in our region. We have been asked if we would be a resource if something were to occur in our region.

9. **Request to support Elected Official.** In response to a request to support an elected official the district responds with the boards Ethics Policy and the PDC Guidelines for Local Government Agencies in Election Campaigns. The district cannot officially support a request for election campaigns. The board will author a policy to deal with this directly.

10. **New Agenda Format.** Chief Smith developed a new Agenda format to assist in meeting flow. Submitted to the board for review.

VIV. Old Business.

1. **Station 96 reoccupation.** Apparatus are being moved back into position. Transfer of station equipment will start May 15, 2009.

2. **District Bonds (Report).** See Chiefs Report. Continue waiting on word from Muckleshoot Indian Tribe regarding a lease for the property at 180th & 400th.

3. **Planning Meeting Focus Groups.** See Chiefs Report.

4. **Sta 98 remodel (Dist 17 funds) update.** See Chiefs Report. Letter completed - to be issued to the City of Black Diamond. Chief Smith will present to the Mayor next week.

5. **Phone System RFQ update.** Consultant Joe Lorenz presenting RFP information at the next Building Committee meeting on May 18, 2009.

6. Grievance Letter to Board. Waiting for 30 day period for local to review. The local has until June 9, 2009.

7. Consulting Agreement, McNeely Design & Drafting Services. Commissioner Mauro requested information regarding liability for work resulting from consultant input. Will review and bring back to next board meeting.

Executive Session. No executive session called.

There will be a brief executive session as per RCW 2.30.140 (4) (a) to consider _____ . It is anticipated that the executive session will last approximately _____ minutes and the meeting will be back in open session at _____ .

X. New Business.

1. Resolution 09-442. Small Public Works and Consultant Rosters Resolution.

Commissioner Joanne Seng made a motion to approve Resolution 09-442. Commissioner F. Dan Bjurstrom seconded the motion. The motion carried.

2. Resolution 09-445. Board of Commissioners Committee Spending Limits per RCW.

Commissioner Joanne Seng made a motion to approve Resolution 09-445. Commissioner F. Dan Bjurstrom seconded the motion. The motion carried.

3. Resolution 09-446. Declaring certain property surplus to the needs of the district.

Commissioner F. Dan Bjurstrom made a motion to approve Resolution 09-446. Commissioner Joanne Seng seconded the motion. The motion carried.

4. Award of Proposal. Station 98 Pressure Wash and Paint.

Floor Doctors	7,895.22
Finish Line Construction	8,378.49
Washington Industrial Coatings, Inc.	10,686.24
Camcon General Contractors	11,981.00
CT Construction Inc.	13,286.91
R&R Fabrication & Crane Svcs	14,630.00
Pestell Construction LLC	14,900.00
Coby Construction	14,995.00
Levcon, LLC	16,257.42
Merlino Bros, LLC	23,178.00
Talakai Construction	27,800.00

Commissioner James Farrell made a motion to approve the bid to Floor Doctors. Commissioner Robin Mauro seconded the motion. The motion carried.

5. Review Board of Fire Commissioners Continuation of Operation Plan (COOP). Chief Smith provided a copy and reviewed actions to be taken in case of emergency.

XI. Commissioners Report.

1. **Staffing Meeting.** See Chiefs report. Meeting scheduled June 2, 2009. 18:30, Station 95. Commissioner Farrell needs additional input from the rest of the board taking into consideration the local economy and the possibility of receiving a Safer Grant later in the year.

2. **Local Contract.** Commissioner Bjurstrom requested update on timeline for contract negotiations and comparable list review. Commissioner Bjurstrom offered assistance for the process.

3. **Retirement.** Commissioner Farrell noted that Black Diamond Fire Fighter Paul Barnes and Volunteer Lieutenant Fire Fighter Dennis Richardson are retiring. The District will plan an event to recognize their service to the fire district.

4. **Safety Issues.** Commissioner Andy Benedetti requested the district to investigate a way to work with the Flaming Geyser Park Rangers to inform the area residents and guests about River Safety. Tim Perciful will follow-up and report back to the board.

XII. Signing of documents. The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner Joanne Seng made a motion to adjourn. Commissioner Robin Mauro seconded the motion. The motion carried. Meeting adjourned at 2015.

The next regular meeting at Station 95, May 26, 2009 – 1830 hours.

James Farrell, Chair

Robin Mauro

n/a
Frederick Heistuman

F. Dan Bjurstrom

Joanne Seng

Andy Benedetti

Pamela Ratcliffe, Secretary
Board of Commissioners
King County Fire Protection District No. 44