

**Mountain View Fire Rescue**  
**Scheduled Board of Commissioner Meeting**  
**July 14, 2015**

**I. Meeting Called to Order**

Commissioner Farrell called the regular scheduled meeting of the Board of Commissioners to order at 6:30 pm.

**Present from District 44**

Commissioner Jim Farrell  
Commissioner Cathie McKinney  
Commissioner Joanne Seng  
Commissioner Dan Bjurstrom

Chief Greg Smith  
Deputy Chief Mike Barlow  
Darrol Iverson, Union President

**Not Present**

Commissioner Mark Clayton

The meeting was held at District 44 Station 95—32316 148<sup>th</sup> Ave SE, Auburn, 98002

**II. Pledge of Allegiance, United States Flag**

Commissioner Farrell led the Pledge of Allegiance.

**III. Approval of Agenda**

It was moved by Commissioner Seng and seconded by Commissioner McKinney to accept the agenda as presented. Motion carried.

**IV. Consent Agenda**

Commissioner McKinney moved and Commissioner Seng seconded to approve the consent agenda including the minutes from the June 23, 2015 meeting as presented. Motion carried.

**V. Account Balance Report—Dep. Chief Barlow**

52% of budget is spent year to date. Spending is just under predicted spending for the year. The vehicle maintenance budget is about \$45,000 over. \$37,000 was budgeted, but so far about \$75,000 has been spent.

**VI. Budget Expenditure Report—Chief Smith**

We are 2% below budget spending, but will need to transfer money in our accounts to finish the year.

|               |              | July           |
|---------------|--------------|----------------|
| 1st           | Vouchers     | 99,471         |
| 1st           | Payroll      | 126,300        |
| 2nd           | Vouchers     |                |
| 2nd           | Payroll      |                |
| <b>Totals</b> |              |                |
|               | payroll      | 126,300        |
|               | Vouchers     | 99,471         |
|               | <b>Total</b> | <b>225,771</b> |

**VII. Public Comment**

None

**Union Comment**

Darrol Iverson, Union President distributed overtime costs.

**VIII. Chief's Report**

Chief Greg Smith presented a PowerPoint report which is incorporated by reference and reviewed Personnel, Facilities, Vehicles, Equipment, Budget and Emergency Incidents/Responses.

- Between June 23<sup>rd</sup> and July 13<sup>th</sup> there were 166 incidents, averaging 7.9 per day. 86 were EMS calls and 31 were brush fires. On July 4<sup>th</sup> there were 21 total incidents.
- NOAA predicting that “drought development likely” for the Pacific Northwest. Mountainview Fire District will be keeping their tender & brush trucks in King County. Will not be sending them out of county due to the brush fires concerns here.
- Chief Smith shared about a new program that is available as an app on mobile devices called PulsePoint PSAP. The app functions by showing locations of public businesses that have an AED can be found in public areas should a CPR event be happening.
- Ad Hoc meeting with Chief Fehr on August 13<sup>th</sup>. Working on the tender agreement and working on tender drills.
- Meeting with Black Diamond city officials on August 13<sup>th</sup> to further discuss the pre-annexation draft.
- Muckleshoot Indian Tribe left their fireworks areas open on July 4<sup>th</sup>. May rethink that that in the future. The area used for allowing people to shoot off their purchases on the casino property had a brush fire and some injuries on that day.
- Enumclaw Fire District got a new ladder truck.

## **Unfinished Business**

### **1. Ad Hoc City/District Fire Committee (report)**

Meeting that was scheduled for July 21<sup>st</sup> at 6:30 pm has been cancelled. Will be rescheduled.

### **2. District News Letter (Web Page report)**

Chief Smith, Tim Perciful, Commissioner McKinney and Commissioner Clayton had a conference call with Will Spencer from Civic Plus regarding the possibility of building a website for the fire district. Commissioner McKinney requested that the bid include all fees so a complete picture could be determined concerning costs. Civic Plus has worked with several south King County agencies. A potential contract with them would be for 3 years. The first year they would build the website, second year they would maintain the website, and the third year they would do revision based on the fire district's needs. Tim would have access to the website to add information and make changes. Fee comparison is very good and Civic Plus would have the website up and running in about 6 months. Commissioner McKinney gave a positive recommendation to go forward with the project.

Commissioner Bjurstrom expressed concern about the cost benefit of website. He feels that the public might not use the website enough to warrant the cost of building and maintaining the website. Commissioner McKinney countered that a website is a must-- mailings to the fire district constituents is just not feasible and the costs of a mailing easily add up. Commissioner Bjurstrom wondered if using social media venues would work as well and reach as many people. Commissioner McKinney stated that the website could have commerce capabilities as far as allowing individuals to purchase burn permits. Also one of the biggest hits on the current website is information about volunteer firefighting.

Commissioner McKinney moved and Commissioner Seng seconded that the fire district go forward with working with Civic Plus as laid out in the proposed agreement if the fire district's legal counsel comes back with positive feedback. A vote was called. The motion passed with 3 votes in favor and 1 vote opposed.

### **3. Capital Improvement Plans (report)**

- Deputy Chief Barlow said that a meeting is planned for July 24<sup>th</sup> at 9:00 am at Station 95.
- The generator issue is in the permitting phase. Generator should be in place before October.
- Bids are coming in the septic tank issue at Station 97. They are also doing an environmental review.

### **4. Post-Retirement Medical (report)**

No report

## **5. Strategic Plan (report)**

The first Thursday in August there will be a meeting and volunteers will be asked for input. Representation from each of the Stations will attend.

## **6. Staffing Discussions (committee report)**

Commissioners Seng and Bjurstrom met with Union President Iverson to discuss plans and costs. They felt it was a good conversation and they will report further information at the budget meeting.

## **IX. New Business**

Chief Smith presented information in regards to the Tender Agreement with Enumclaw Fire District. This would be an appendix to the Mutual Aid Agreement that is already in place and is specific to tender trucks. Commissioner Bjurstrom moved and Commissioner McKinney seconded that the board authorize Chief Smith to execute the automatic aid and assistance agreement for water tender operations with Enumclaw. The motion passed unanimously.

Chief Smith reported that the district needs about \$8,000 for personal protection equipment which includes shirts, pants, and shelters (which cost about \$4,000) for wild land firefighters. When teams are dispatched at the request of the DNR, there is some compensation from the DNR. Currently they should be sending about \$3,200 to the district. Commissioner McKinney moved and Commissioner Seng seconded that funds be provided to purchase PPE not to exceed \$10,000. The motion passed unanimously.

Commissioner Bjurstrom asked about how the equipment is tracked. Chief Smith shared that the equipment is distributed seasonally. At the end of the fire season the equipment is returned and stored at the fire station, labeled with the person's name.

### **Commissioners Report**

Commissioner Farrell reported that he will be meeting with Dow Constantine on July 24<sup>th</sup> to review taxation authority. Commissioner McKinney complimented the Chiefs and their staff for their work on July 4<sup>th</sup>.

## **X. Executive Session**

Commissioners held an executive session from 7:50 to 8:00 pm pursuant to RCW 42.30.140 (4) (b). No action taken.

### **Signing of Documents**

June 23<sup>th</sup> Board minutes were signed.

### **Board Meeting Adjourn**

Commissioner McKinney made a motion to adjourn the Board Meeting. Commissioner Seng seconded. Motion carried and the meeting was adjourned at 8:03 pm.

Next meeting August 4, 2015 at 6:30 pm at Station 95. There will not be a meeting on July 28<sup>th</sup>.

**State Board of Volunteer Firefighters:**

A retired firefighter has requested to be brought back as a volunteer firefighter. It was moved by Commissioner Farrell and seconded by District Secretary Baker that the district accepts him back into the program. The motion passed unanimously.

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James Farrell, Chair

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Cathie Valentine-McKinney

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Joanne Seng

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Dan Bjurstrom

**NOT PRESENT**

Mark Clayton

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Kim Baker, District Secretary