

**King County Fire District 44  
Board of Commissioners Meeting  
August 11, 2009**

**I. Meeting Called to Order.** Commissioner James Farrell called the regularly scheduled meeting of the board of commissioners to order at 18:30 hours.

Present from District 44

- Commissioner Joanne Seng
- Commissioner James Farrell
- Commissioner F. Dan Bjurstrom (via phone)
- Commissioner Robin Mauro

Commissioners Frederick Heistuman and Andy Benedetti had excused absences. Also present were Chief Smith, Deputy Chief Mike Barlow, Project Manager Mike Stankus and District Secretary Pamela Ratcliffe.

Union Representative: NONE

The meeting was held at District 44, Station 95, 32316 148<sup>th</sup> Ave SE, Auburn, Wa. 98092.

**II. Pledge of Allegiance.** Commissioner James Farrell led those in attendance in the Pledge of Allegiance.

**III. Approval of Agenda.** Commissioner Joanne Seng made a motion to approve the agenda.. Commissioner Robin Mauro seconded the motion. The motion carried.

**IV. Consent Agenda.** Commissioner James Farrell called for approval of the consent agenda, which includes minutes of July 28, 2009 and the vouchers. Commissioner Robin Mauro made a motion to approve the consent agenda. Commissioner Joanne Seng seconded the motion. The motion carried.

REVIEW DATE: August 11, 2009

FOR VOUCHER PERIOD: August 16, 2009 – August 31, 2009

Voucher Payroll	9,301.46		
Vouchers 55379-55442	32,336.46	41,637.92	
Online Payroll		114,253.54	
<b>Total Operations Processing</b>			155,891.46
Bond Vouchers 01040-01041	10,987.60		
<b>Total Bond Processing</b>			10,987.60
<b>Operations &amp; Bond</b>			<b>166,879.06</b>

**V. Account Balance Report.** Expenditures to date are within normal range. Chief Barlow and Chief Smith are working on the draft budget for 2010 projecting flat revenue and a possible 15% decrease in AV income. A request has been sent to King County for current percentage losses. It has been speculated that decrease can possibly be as much as 29%. Chief Barlow has provided a mid-year account adjustment.

**VI. Budget Expenditure Report.**

As of August 15, 2009	YTD	Budget	Spent	Remaining
44 Capital	\$ 130,853.17	\$ 634,160.00	20.63%	79.37%
44 Operating	\$ 583,937.30	\$ 1,241,040.00	47.05%	52.95%
44 Payroll	\$ 1,422,408.35	\$ 2,347,628.56	60.59%	39.41%
44 Volunteer Operating	\$ 25,465.66	\$ 49,900.00	51.03%	48.97%
44 Volunteer Payroll	\$ 109,574.00	\$ 211,000.00	51.93%	48.07%
44 Transfers Out	\$ -			
*Does not include VRFA pymt				
<b>Mountain View F&amp;R</b>	<b>\$ 2,272,238.48</b>	<b>\$ 4,483,728.56</b>	<b>50.68%</b>	<b>49.32%</b>
BD Capital	\$ 324.71	\$ 5,000.00	6.49%	93.51%
BD Operating	\$ 32,001.83	\$ 153,619.00	20.83%	79.17%
BD Payroll	\$ 247,586.64	\$ 386,418.00	64.07%	35.93%
<b>Black Diamond</b>	<b>\$ 279,913.18</b>	<b>\$ 545,037.00</b>	<b>51.36%</b>	<b>48.64%</b>
2009 44/BD Budget	\$ 3,121,615.16	\$ 5,598,229.06	55.76%	44.24%
*Does include VRFA pymt				
<b>Bond Project 2008</b>	<b>\$ 195,454.79</b>	<b>\$ 4,431,200.00</b>	<b>4.41%</b>	<b>95.59%</b>

**VII. Public Comment.** None.

**Union Comment.** None.

**VIII. Chief's Report.**

1. **Incidents.** KCFD28 mutual aid for house fire. Horse trailer accident using multiple agencies including a veterinarian turned out well. Reaffirms a need to continue promoting and find funding for the districts "Large Animal Rescue" program.

2. **City of Black Diamond.** The Mayor and 2 Council positions are on the November ballot as well as the Public Safety Levy. Chief Smith recommends KCFD44 passing a resolution in support. Chief Smith would like to set meeting with Public Safety Council member and Board of Commissioners.

3. **SCBA.** Purchasing contract for vendor awarded the bid being reviewed for purchase of breathing apparatus.

4. **Apparatus.** Purchase contract going through final review with Sutphen.

5. **Planning.** Organization/Staffing committee to present August 25 board meeting.

6. **Building Committee.** Needs next meeting date set.

7. **Grants.** City of Black Diamond has not confirmed if they will apply for the Safer Grant. Chief Smith continues communicating City regarding benefits of applying.

8. **KCFD28.** Chief Smith would like to set meeting with KCFD28 Fire Chief and KCFD44 Board of Commissioners.

**Executive Session.** Closed session 18:38-18:52

There will be a brief CLOSED session as per RCW 42.30.140 section 4 subsection (b) to discuss \_\_collective bargaining\_\_. It is anticipated that the executive session will last approximately \_\_\_\_15\_\_\_\_ minutes and the meeting will be back in open session at \_\_18:52\_\_\_\_.

Commissioner Joanne Seng made a motion to approve Chief Smith to act on board's decision regarding comparables for Local 3186/KCFD44 contract negotiations 2009. Commissioner Robin Mauro seconded the motion. The motion carried.

## **IX. Old Business.**

**1. District Bonds.** Project Manager Mike Stankus provided written updates on the following projects.

Station 93 – property easement – septic system project

Station 95 – Storm Water Project – Civil Engineer chosen, expecting quote for fees on the project August 12, 2009. If quote exceeds \$20,000 the district will re-visit the project details and bring it back to the board for additional approval.

Commissioner Joanne Seng made a motion to approve Civil Engineer services not to exceed \$20,000. Commissioner Robin Mauro seconded the motion. The motion carried.

Roof Project – extended close date to August 17, 2009 on RFP to account for additional work.

Station 96-Geological Tests received. Project Manager Mike Stankus recommends moving forward on project.

Septic tank pumped, system back in service. Generator to be installed in approximately two weeks.

Phone System – Received one bid. Chief Smith and IT specialist Joe Lorenz are reviewing.

Station 98. New generator project started last week.

Maintenance Personnel. John Stankus is now certified as a MAKO technician. Adam Birkholz is now a fully accredited Certified EVT (Emergency Vehicle Technician).

**X. New Business.**

1. **Draft Muckleshoot Lease** (Station 96). Chief Smith has had Brian Snure, Atty review the draft budget drafted by Muckleshoot Indian Tribe. There were several points that were questioned and revised

- o Attachment B – needs clarification on property location
- o No language for procedure after 40 year lease expires
- o Question regarding notification request for KCFD44 to notify MIT if the district did anything to the station (building) that costs more than \$250,000. Building permit?
- o Insurance claims – confirm that any insurance claim funds be directed to KCFD44

These changes will be added to existing draft, reviewed at August 25, 2009 board meeting and returned to Muckleshoot Indian Tribe.

**Commissioners Report.** None

**XII. Signing of documents.** The commissioners signed approved documents.

As there was no further business to come before the Board of Commissioners, Commissioner James Farrell asked for a motion to adjourn. Commissioner Joanne Seng made a motion to adjourn. Commissioner Robin Mauro seconded the motion. The motion carried. Meeting adjourned at 19:30.

The next regular meeting at Station 95, August 25, 2009 – 1830 hours.

\_\_\_\_\_  
James Farrell, Chair

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Robin Mauro

\_\_\_\_\_  
n/a  
Frederick Heistuman

\_\_\_\_\_  
F. Dan Bjurstrom (phone)

\_\_\_\_\_  
Joanne Seng

\_\_\_\_\_  
n/a  
Andy Benedetti

\_\_\_\_\_  
Pamela Ratcliffe, District Secretary  
Board of Commissioners  
King County Fire Protection District No. 44