

**King County Fire District 44**  
**Scheduled Board of Commissioner Meeting**  
**April 22, 2014**

- I. Meeting Called to Order.** Commissioner Jim Farrell called the regularly scheduled meeting of the Board of Commissioners to order at 18:30 hours.

Present from District 44

Commissioner Jim Farrell  
Commissioner Robin Mauro  
Commissioner Joanne Seng  
Commissioner Mark Clayton  
Commissioner Dan Bjurstrom

Also present were Chief Smith and Deputy Chief Barlow.

The meeting was held at District 44, Station 95, 32316 148<sup>th</sup> Ave SE, Auburn WA 98092.

- II. Pledge of Allegiance.** Commissioner Farrell let in the pledge of allegiance.
- III. Approval of Agenda.** Commissioner Seng moved to approve the agenda. Commissioner Clayton seconded the motion. The motion carried.

**IV. Consent Agenda.**

- A. Minutes for approval: April 8, 2014 regular meeting.
- B. 2<sup>nd</sup> half of April 2014 vouchers.

Commissioner Mauro moved to approve the Consent Agenda. Commissioner Seng seconded. The motion carried.

- V. Account Balance Report.** Deputy Chief Barlow presented the Account Balance Report. There are some posting amounts that will need to be corrected. Still working on adjusting to the new system and aligning the information. As amounts are posted incorrectly due to some entry errors, they will be fixed and reflected in future Account Balance Reports.

**VI. Budget Expenditure Report.**

Expenditures 2<sup>nd</sup> half of April 2014: \$206,064.00  
Daily Cash Balance Report as of April 6, 2014: \$3,885,043.64

- VII. Public Comment.** None.

**Union Comment.** None.

**VIII. Chief's Report.**

Emergency Responses: Total Incidents: 57calls from 4/8/14 – 4/22/14, average 4.07 per day.

Tender Operations is on hold. Have yet to hear from District 28 (Enumclaw). Will move forward with working with District 43 & 47 (Maple Valley).

Station 98 update: The travel trailer has been moved out as the remodel completion is almost complete. Majority of project will be done by the end of next week. Currently waiting on the permitting of the HVAC system. The duck work is in along with wiring all for preparation for when the permit is approved. Deputy Chief Barlow stated that the project budget is on track to date (\$165,000 was original budgeted amount plus \$20,000 for the HVAC system).

Career Firefighter Study presented by Chief Smith: The objective of this study is to present information based on factual information. The direction is to keep in mind decisions to be made must be sustainable after the four-year Maintenance and Operations Levy expires (December 2018). The presentation shown was if 3 firefighters were hired and the impact on the \$300,000 overtime costs.

Next Ad Hock meeting is April 23, 2014, 6:30pm at station 92.

Commissioner Farrell attended a quarterly meeting with the state chiefs association and there was a commendation to Chief Smith and his great work with the Muckleshoot Tribe.

Stand With Those Who Serve, Fire, Police and Military Personnel can attend July 13<sup>th</sup> at the White River Amphitheatre.

## IX. Unfinished Business.

1. **Ad Hock City/District fire committee, (report).** Covered in Chief's Report
2. **Report and Discussion RFPs (Stations 98 and 92, Gas Detectors).** Firefighter Lowery received a state bid. Total package \$19,095 is the low bid. Commissioner Seng moved to authorize the purchase, not to exceed \$20,000. Commissioner Bjurstrom seconded. The motion carried.
3. **Establishing Impact Fees (report).** Pierce County started in 2012 and anticipates having it completed by 2015. The district's attorney will provide paperwork used by Pierce County to begin the process in King County. There will be one impact fee ordinance that all of King County will be required to follow.
4. **District IT, Electronic MIRF reporting.** Deputy Chief met with zone 3 joint Chiefs, the recommendation was to get a county wide cost that each department's costs would be based on. On May 13, 2014, Michelle Plorde with King County EMS will present to the Board on the ESO system.
5. **Public Records Request Policy (draft submitted 4/8/14).** Commissioner Bjurstrom moved to replace the current policy 4.1 with the newly drafted policy constructed by the department's legal counsel. Commissioner Clayton seconded. The motion carried.

**New Business:** Commissioner Bjurstrom reported that the district's strategic plan is in progress and in the near future a timeline will be presented.

## X. Commissioners report/comment.

**Executive Session:** Executive Session per RCW 42.0.140 (4)(a) to discuss collective bargaining negotiations. The session will last approximately 5 minutes and the board shall return to regular session at 2103 hours. No decisions were made.


**XI. Signing of documents.** The commissioners signed approved documents.

**Board Meeting Adjourn.** Meeting adjourned at 2106 hours. Commissioner Seng moved to adjourn. Commissioner Mauro seconded the motion. The motion carried.


**Next meeting is May 13, 2014 at Station 95, 32316 148<sup>th</sup> Ave SE, Auburn, WA 98092.**


  
James Farrell, Chair

  
Robin Mauro

  
F. Dan Bjurstrom

Joanne Seng

  
Mark Clayton

  
**Robin Mauro, District Secretary**  
King County Fire District 44