

King County Fire District 44
Scheduled Board of Commissioner Meeting
April 8, 2014

- I. Meeting Called to Order.** Commissioner Jim Farrell called the regularly scheduled meeting of the Board of Commissioners to order at 18:30 hours.

Present from District 44

Commissioner Jim Farrell
Commissioner Robin Mauro
Commissioner Joanne Seng
Commissioner Mark Clayton
Commissioner Dan Bjurstrom

Also present were Chief Smith and Deputy Chief Barlow.

The meeting was held at District 44, Station 95, 32316 148th Ave SE, Auburn WA 98092.

- II. Pledge of Allegiance.** Commissioner Farrell let in the pledge of allegiance.
- III. Approval of Agenda.** Commissioner Seng moved to approve the agenda. Commissioner Bjurstrom seconded the motion. The motion carried.

IV. Consent Agenda.

- A. Minutes for approval: March 25, 2014 regular meeting.
B. 1st half of April 2014 vouchers.

Commissioner Bjurstrom moved to approve the Consent Agenda. Commissioner Clayton seconded. The motion carried.

- V. Account Balance Report.** Deputy Chief Barlow presented the Account Balance report. It's in line with the projected expenditures to date.

VI. Budget Expenditure Report.

Expenditures 1st half of April 2014: \$155,582.00
Daily Cash Balance Report as of April 6, 2014: \$3,272,579.30

Chief Smith reported that housing in Southeast King County has gone up approximately 5.3%.

VII. Public Comment. None.

Union Comment. Union President Jeff Lyon sent out a list of furniture that the career staff would like to get. The early consensus is to get new recliners and new beds. Long Term responses were some renovations to Station 92.

VIII. Chief's Report.

Emergency Responses: Total Incidents: 62 calls from 3/25/14 – 4/8/14, average 4.43 per day.

OSO mudslide. The Soup Ladies were volunteering at the slide. Have been there for a length of time. Tim Perciful was also there.

Epinephrine - EMT's can use these. The cost is approximate \$200 per pen. Moving away from the Epi pen and moving to a kit that costs approximately \$12.00 (it's a vile used with a syringe and needle).

Tender Operations. Still no communication with District 28. Chief Smith will continue work with District 47.

Station 98 Renovation - Most of the sheetrock and mudding is completed upstairs and firewall complete. Lighting will be changed and will be receiving a grant from Puget Sound Power for approximately \$4,000.

Engine 98 - A computer module burnt out. Cost to replace is approximately \$3,000. We will voucher the City of Black Diamond for this expense.

Ad Hock Committee Meeting is April 23, 2014 at 6:30 pm and should be at Station 98.

IX. Unfinished Business.

- 1. Ad Hock City/District fire committee, (report).** No new information to report.
- 2. Report and Discussion RFPs (Stations 98 and 92, Gas Detectors).** Chief Barlow reported that at the recent Special meeting it was approved for the new HVAC system. Flooring for upstairs would be approximately \$2,000. Cleaning the air ducts is estimated at \$2,000 - \$2,500. Commissioner Clayton moved to approve the cost of \$5,000 for these two additional projects. Commissioner Seng seconded the motion. The motion carried.

Gas Detectors is tabled for now.

- 3. Establishing Impact Fees (report).** The meeting schedule with Brian Snure, district attorney, will be April 22nd to meet on this.

X. New Business:

- 1. District IT need, update email spam protection.** Deputy Chief Barlow described a need to purchase software to reduce the amount of SPAM emails. A quote for purchasing this software will be approximately \$4,000 plus the cost of installing of approximately \$1,000. Plus there would be an annual subscription fee of about \$800 annually. Commissioner Seng moved to approve up to \$5,000 for the purchase and moving forward with installation of new SPAM preventing software. Commissioner Clayton seconded the motion. Discussion, Commissioner Bjurstrom inquired if the district has an email policy. Chief Barlow ensured there is an established email policy in place. The motion carried.
- 2. Electronic Medical Incident Reporting.** King County has been working for years on electronic medical reporting. The north end of the county has been using this method of reporting. King County now pushing for the south end, including District 44, to move toward this reporting method. The costs associated with this range from \$21,250.00 to \$40, 530.00. King County EMS will contribute approximately half of the lowest quote. Discussion around the feasibility of moving forward with this project just yet. It may be beneficial to delay and engage in more research as other fire departments are working with the newer system. The Board directs the Chiefs to do further research and enlist the career staff to test the product also.
- 3. Public Records Request POLICY DRAFT.** Discussion around the cost per page. Chief Smith will research the maximum cost per page that we can charge and what the state is currently charging. The Board will review at the next regularly scheduled meeting.

XI. Commissioners report/comment.

Commissioner Clayton commented on the swift water training that was going on down by Whitney Bridge.

Commissioner Farrell commented the state will be setting up a system for state officials to take a class regarding open meetings act. There will be a test to follow for all elected officials.

Executive Session: Executive Session per RCW 42.0.140 (4)(a) to discuss collective bargaining negotiations. The session will last approximately 10 minutes and the board shall return to regular session at 2040 hours. No decisions were made.

XII. Signing of documents. The commissioners signed approved documents.

Board Meeting Adjourn. Meeting adjourned at 2023 hours. Commissioner Seng moved to adjourn. Commissioner Mauro seconded the motion. The motion carried.

Next meeting is April 22, 2014 at Station 95, 32316 148th Ave SE, Auburn, WA 98092.

James Farrell, Chair

Robin Mauro

F. Dan Bjurstrom

Joanne Seng

Mark Clayton

Robin Mauro, District Secretary
King County Fire District 44