

**King County Fire District 44**  
**Scheduled Board of Commissioner Meeting**  
**February 11, 2014**

- I. Meeting Called to Order.** Commissioner Jim Farrell called the regularly scheduled meeting of the Board of Commissioners to order at 18:34 hours.

Present from District 44

Commissioner Jim Farrell  
Commissioner Robin Mauro  
Commissioner Mark Clayton  
Commissioner Dan Bjurstrom

Commissioner Commissioner Joanne Seng was excused.

Also present were Chief Smith and Deputy Chief Barlow.

The meeting was held at District 44, Station 95, 32316 148<sup>th</sup> Ave SE, Auburn WA 98092.

- II. Pledge of Allegiance.** Commissioner Jim Farrell led those in attendance in the pledge of Allegiance.
- III. Approval of Agenda.** Commissioner Clayton motioned to approve the agenda. Commissioner Mauro seconded. The motion carried.
- IV. Consent Agenda.**
- A. Minutes for approval: January 28, 2014 regular meeting.
  - B. 1<sup>st</sup> half February 2014 vouchers.

Commissioner Mauro moved to approve the consent agenda. Commissioner Bjurstrom seconded the motion. The motion carried.

- V. Account Balance Report.**  
Deputy Chief Barlow reported he continues to migrate the accounts into the new accounting system. The programmers that support the new system are continuously making updates and programming changes to accommodate the process.
- VI. Budget Expenditure Report.**  
Chief Smith noted that the 1<sup>st</sup> half of January vouchers and payroll totaled \$165,802. Currently have about \$1.5 million in our Expense account. With 7 processing's to go until the next tax role comes in, we can spend approximately \$214,000 per processing and meet expenses. As of 1/7/14 approximately \$3,618,819 in Revenue Account.
- VII. Public Comment.** None
- Union Comment.** None.
- VIII. Chief's Report.**  
Emergency Responses: Total Incidents: 93 from 1/21/14 through 2/11/14 Average/day: 4.43 per day.

Chief Smith, Deputy Chief Barlow and Asst. Chief Young met with Enumclaw's Chief and their training officer to discuss Tender Operations and joint training related to this operation. The Enumclaw training officer will contact our training officer to implement the joint training schedule. This will include procedures, training, exercise, and equipment familiarization which will be a perpetual process. Chief Smith will monitor the process once it gets started and has sent a follow-up email to the Enumclaw Chief related to our agreements at this meeting.

2014 Budget: Establish impact fees in the district. Chief Smith will be talking to the fire chiefs at the next King County Chief meeting to see if there is interest with the group.

Career Firefighter staffing, need to get some policies in place. Need to determine how many firefighters we can hire and will it be sustainable for long-term. Chief is reviewing shift reports and creating a spreadsheet to display various indicators to help with the decision on needed staffing levels.

Ad Hock Committee: Attended a meeting at the City of Black Diamond to present the progress report of the Ad Hock Committee to the City Council.

## **IX. Unfinished Business.**

1. **2014 Draft Department Operating Budget.** Covered previously in Account Balance Report. Also it is understood we have income that will still need to be reviewed and decided.
2. **Ad Hock City/District fire committee, (report).** Next meeting will be March 18, 2014, location to be announced.
3. **Report and Discussion RFPs (Stations 98 and 92, insulation 95 WIRELESS).** Deputy Chief Barlow commented:
  - A. **Station 98.** Commissioner Bjurstrom reviewed plans for remodel by comparing work and budgeted amount. In reviewing plans determined that the signal strength at Station 98 was weak and will review the potential to update additional work and materials to help with the signal strength. Additional costs may be associated with this.
  - B. **Station 92.** Completed.
  - C. **Station 95:** Nothing new to report.
  - D. **Station 97:** Nothing new to report.
  - E. **Establishing Impact Fees (Report from Chief, Contact with Legal).** Nothing new to report.
4. **Report, final State Audit Published.** Tim will post on website.

**Executive Session:** RCW 42.30.140 (4)(a) To discuss collective bargaining negotiations. Approximately 20 min beginning at 1934. Executive Sessions ended at 1955 hours. No action was taken.

**X. New Business:** None.

## **XI. Commissioners report/comment.**

Commissioner Farrell commented on his time spent at a Legislative Luncheon today.

**Board Meeting Adjourn.** Meeting adjourned at 2005 hours. Commissioner Clayton moved to adjourn. Commissioner Mauro seconded the motion. The motion carried.

## **State Board of Volunteer Firefighters**

Called to order 1820 hours.

1. Chief Smith motioned to approve a medical voucher for a volunteer. Commissioner Mauro seconded. The motion carried.

Meeting adjourned at 1825 hours.

**Next meeting is February 25, 2014 at Station 95, 32316 148<sup>th</sup> Ave SE, Auburn, WA 98092.**

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James Farrell, Chair

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Robin Mauro

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N/A  
F. Dan Bjurstrom

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Joanne Seng

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Mark Clayton

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**Robin Mauro, District Secretary**  
King County Fire District 44