

**King County Fire District 44**  
**Scheduled Board of Commissioner Meeting**  
**January 28, 2014**

- I. Meeting Called to Order.** Commissioner Jim Farrell called the regularly scheduled meeting of the Board of Commissioners to order at 18:34 hours.

Present from District 44

Commissioner Jim Farrell  
Commissioner Robin Mauro  
Commissioner Joanne Seng  
Commissioner Mark Clayton

Commissioner Dan Bjurstrom was excused.

Also present were Chief Smith and Deputy Chief Barlow.

The meeting was held at District 44, Station 95, 32316 148<sup>th</sup> Ave SE, Auburn WA 98092.

- II. Pledge of Allegiance.** Commissioner Jim Farrell led those in attendance in the pledge of Allegiance.

- III. Approval of Agenda.** Commissioner Seng motioned to approve the agenda. Commissioner Clayton seconded. The motion carried.

**IV. Consent Agenda.**

- A. Minutes for approval: January 9, 2014 Special Meeting and January 14, 2014 Regular Meeting.
- B. 2<sup>nd</sup> half January 2014 vouchers.

Commissioner Mauro moved to approve the consent agenda. Commissioner Clayton seconded the motion. The motion carried.

**V. Account Balance Report.**

Deputy Chief Barlow reported he continues to migrate the accounts into the new accounting system. This has caused the account balance sheet to not be produced. Once the new accounting system has all information entered, Chief Barlow will be able to extract an Account Balance Report.

**VI. Budget Expenditure Report.**

Chief Smith noted that the 2<sup>nd</sup> half of January vouchers and payroll totaled \$156,633. Chief Smith confirmed that \$140,000 was transferred from the Reserve account to the Emergency Operating Account per the Resolution to do so.

**VII. Public Comment.** None

**Union Comment.** Union is in the process of deciding the negotiating team for the union. Union President would also like to note that there is an objection from the union regarding the use of Executive Session per RCW 42.30.140 (4)(a).

## VIII. Chief's Report.

Emergency Responses: Total Incidents: 72 1/14/14 – 1/28/14 Average/day: 4.8 per day.

Dispatching and Training of Tenders. Chief Smith was going to meet with Enumclaw Fire to train on Tender Operations including: sharing of mapping hydrants and water supplies.. The meeting was cancelled by the Enumclaw Chief. We will still move forward with reviewing our equipment, procedures, training, and exercise. This plan will also include training with District 47, Maple Valley, then eventually with Kent Fire Department.

Fires in 2013: Approximately 23 total fires with a loss of about \$1.7 million (April 2013 no fires). December 2013 was the largest month for fires.

Chief Smith provided photos of the ceiling at Station 92. Also photos of the internet antenna that is on the hose tower. Photos of Station 97; drywall and carpet has been removed and cabinets need to be replaced.

2014 Budget.

- Requested Department Legal to provide us with direction on establishing impact fees in district.
- Met with Admin Staff for comparable related study.
- Temporary Admin Support is in place. Working about 20 hrs/week
- Career Firefighter Staffing. Chief Smith is going through shift reports.

City of Black Diamond: New Mayor, Gordon. New City Administrator is Christy Todd. New Council Erika Morgan and Mayor Pro Tem Carol Benson. Ad Hock Committee will meet February 6, 2014 at 6pm to review the committee's progress on the four options of fire service for the City.

Muckleshoot Indian Tribe: Tribal elections were on January 21, 2014. All members remained the same other than one member, Jeremy James will be sworn in April 2014 who will replace Mark James.

King County Assessor's Office Letter: Proration Protection, restored \$.18 and we have approximately \$.07 buffer.

## IX. Unfinished Business.

1. **2014 Draft Department Operating Budget.** Will be bringing Jessica Galbreth will be helping by working approximately 20 hours/week.
2. **Ad Hock City/District fire committee, (report).** Have gone through the 'City Alone' fire service. Currently working on 'Contracting for Service'. Next meeting is scheduled for February 18, 2014. The next study will be to continue to review Contract for Service.
3. **Report and Discussion RFPs (Stations 98 and 92, insulation 95 WIRELESS).** Deputy Chief Barlow commented:
  - A. **Station 98.** Approximately 14 companies attended walkthrough for current RFP. Bids closed January 24, 2014. Painting will be a separate bid. Estimated costs of bids for everything but the painting is \$165,000 which is under the amount authorize. Commissioner Seng moves to approve and accept the bid from the those bids submitted, not to exceed \$165,000. Commissioner Clayton seconded the motion. The motion carried.
  - B. **Station 92.** Completed.
  - C. **Station 95:** Infrastructure was put into place last week. Once the connection is established, then we will begin configuration. Should go live this weekend.
  - D. **Station 97:** Deputy Chief Barlow noted work to repair has begun.
  - E. **Establishing Impact Fees (Report from Chief, Contact with Legal).** Chief Smith will talk with other Fire Chiefs to see if they would like to join in establishing the impact fee structure with the county.

**Executive Session:** RCW 42.30.140 (4)(a) To discuss collective bargaining negotiations. Executive Sessions ended at 1940 hours. No action was taken.

**X. New Business:**

Commissioner Seng motioned that the Fire chief provide the Local 3186 IAFF with a letter requesting to open contract negotiations for the Contract Period 2014. Commissioner Clayton seconded. The motion carried.

The Commissioners have discussed a complaint from a citizen regarding the use of a public vehicle. An investigation was conducted by Chief Barlow and found that no misuse was done. Chief Barlow will respond to the citizen with the results.

**XI. Commissioners report/comment.**

Reminder of training sessions coming up on April 26<sup>th</sup> in Ocean Shores.

Commissioner Farrell and Commissioner Clayton attended the Fire Chiefs banquet.

**Board Meeting Adjourn.** Meeting adjourned at 1954 hours. Commissioner Clayton moved to adjourn. Commissioner Seng seconded the motion. The motion carried.

**State Board of Volunteer Firefighters**

Called to order 1955 hours.

1. Chief Smith motioned to approve a medical voucher for a volunteer. Commissioner Mauro seconded. The motion carried.

**Next meeting is February 11, 2014 at Station 95, 32316 148<sup>th</sup> Ave SE, Auburn, WA 98092.**

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James Farrell, Chair

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Robin Mauro

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N/A  
F. Dan Bjurstrom

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Joanne Seng

\_\_\_\_\_  
Mark Clayton

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**Robin Mauro, District Secretary**

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