

**King County Fire District 44
Scheduled Board of Commissioner Meeting
May 13, 2014**

- I. Meeting Called to Order.** Commissioner Jim Farrell called the regularly scheduled meeting of the Board of Commissioners to order at 18:30 hours.

Present from District 44

Commissioner Jim Farrell
Commissioner Robin Mauro
Commissioner Joanne Seng
Commissioner Mark Clayton
Commissioner Dan Bjurstrom

Also present were Chief Smith and Deputy Chief Barlow.

The meeting was held at District 44, Station 95, 32316 148th Ave SE, Auburn WA 98092.

- II. Pledge of Allegiance.** Commissioner Bjurstrom led in the pledge of allegiance.
- III. Approval of Agenda.** Commissioner Seng moved to approve the agenda. Commissioner Clayton seconded the motion. The motion carried.

IV. Consent Agenda.

- A. Minutes for approval: April 22, 2014 regular meeting, Special meeting 1/9/14, 1/27/14, 2/6/14, and 4/3/14.
B. 1st half of May 2014 vouchers.

Commissioner Bjurstrom moved to approve the Consent Agenda. Commissioner Seng seconded. The motion carried.

Special Report King County Emergency Medical Personnel: Electronic Medical Reports

Michelle Flores from King County.

Michelle gave an overview of the Medic One/EMS 2008-2013 Strategic Plan which is a project developed in partnership with regional EMS agencies, hospitals and dispatch centers to enhance the existing EMS data network to improve the quality and timeliness of EMS data, thus improving patient care.

Key objectives are to improve access to complete and timely EMS patient data, patient information prior to arrival at the emergency room, and manual data processing.

- V. Account Balance Report.** Deputy Chief Barlow presented the Account Balance Report. We should be at 37% but are at 44% which includes expenditures from the levy which have not been deducted yet.

VI. Budget Expenditure Report.

Expenditures 1st half of May 2014: \$247,994.00
Daily Cash Balance Report as of May 13, 2014: \$4,470,843.90

- VII. Public Comment.** None.

Union Comment. President Lyon is working on the furniture.

VIII. Chief's Report.

Emergency Responses: Total Incidents: 101 calls from 4/22/14 – 5/13/14, average 4.8 per day.

Tender Operations: This Thursday, May 15th, will be taking a tender to the Regional Fire Authority for training. Still needing to work with District 28.

Station 98, the final inspection will be this Friday, May 16, 2014.

Next Ad Hock Committee meeting will be May 14, 2014 at 6:30pm at Station 98. Part II of the study, Annexation of the City into a Fire District.

New Police Chief for the Muckleshoot Tribe.

Stand With Those Who Serve, July 13, 2014, at White River Amphitheatre. District 44 will be involved with this. Police and Fire will be honored.

IX. Unfinished Business.

1. **Ad Hock City/District fire committee, (report).** Covered in Chief's Report
2. **Report and Discussion RFPs (Stations 98 and 92, Gas Detectors).** The gas detectors have been ordered.
3. **Establishing Impact Fees (report).** No new information to report.
4. **District IT, Electronic MIRF reporting.** Deputy Chief provided estimated costs of ESO versus Zoll. Zoll software, excluding the hardware, is approximately \$50,700. Estimated costs for ESO which include all the hardware is approximately \$38,270. Commissioner Bjurstrom made a motion to purchase one of the Ruggedized Tablets with the accessories needed for engine 98. Commissioner Seng seconded the motion. In discussion it was recommended to ask the City of Black Diamond to reimburse for the purchase of this unit. The motion carried.
5. **Career Hire, Discussion and Policies Review (policy updates).** Chief Smith stated we need to update the policies surrounding the hire of staff. Second the hire will be in August for the academy in September 2014. Commissioner Seng moved to hire for the vacant position. Commissioner Clayton seconded the motion. For discussion, Commissioner Clayton requested hard costs from the Chief for compensation by the next meeting. The motion carried.

New Business:

1. **Temp Worker Office Contract (extension).** Commissioner Bjurstrom motioned to extend the contract for an addition 6 months. Commissioner Clayton seconded the motion. The motion Carried.
2. **Admin/Support Staff Salary Survey.** Chief Smith presented a summary of data for salaries. Compensation was based on the comps from the fire departments provided by the Washington State Fire Commissioners Association. Survey is included for the mechanic, Admin Asst/Finance, PIO/Public Education, Deputy Fire Chief, and Fire Chief. Commissioners Farrell and Bjurstrom will do a survey of this information to confirm the amounts.

3. **District (Board) Secretary (Discussion):** Commissioner Mauro has resigned her position as Commissioner. Commissioner Seng will begin the process of finding a District Secretary and report back and the first regularly scheduled meeting in June.

Commissioners report/comment.

Executive Session: None

- X. **Signing of documents.** The commissioners signed approved documents.

State Board of Volunteer Firefighters

One claim for a volunteer in the amount of \$1,463.00. Commissioner Farrell moved to approve. Commissioner Clayton seconded. The motion carried.

Board Meeting Adjourn. Meeting adjourned at 2108 hours. Commissioner Seng moved to adjourn. Commissioner Mauro seconded the motion. The motion carried.

Next meeting is June 10, 2014 at Station 95, 32316 148th Ave SE, Auburn, WA 98092.

James Farrell, Chair

Robin Mauro

F. Dan Bjurstrom

Joanne Seng

Mark Clayton

Robin Mauro, District Secretary
King County Fire District 44